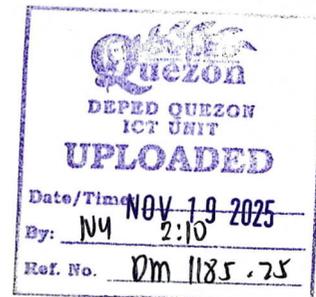




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



19 November 2025

**DIVISION MEMORANDUM**

DM No. 1185, s. 2025

**SUBMISSION OF LIST OF PUBLIC AND PRIVATE SECONDARY SCHOOLS AND EXAMINEES FOR THE ADMINISTRATION OF THE COMPUTER-BASED NATIONAL CAREER ASSESSMENT EXAMINATION (CB-NCAE)**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Public Schools District Supervisors  
 District Testing Coordinators  
 School Testing Coordinators  
 All Others Concerned

- In line with the orientation conducted by the Department of Education (DepEd) through the Bureau of Education Assessment (BEA) on the administration of the **Computer-Based National Career Assessment Examination (CB-NCAE)**, this Office announces the **submission of the list of public and private secondary schools (with government permit) and examinees** for the said assessment.
- The **deadline of submission** is **November 20, 2025, at 12:00 p.m.**, through the following links:

<b>Congressional District</b>	<b>Submission Link</b>
Congressional District 1	<a href="https://tinyurl.com/1stCB-NCAE25">tinyurl.com/1stCB-NCAE25</a>
Congressional District 2	<a href="https://tinyurl.com/2ndCB-NCAE25">tinyurl.com/2ndCB-NCAE25</a>
Congressional District 3	<a href="https://tinyurl.com/3rdCB-NCAE25">tinyurl.com/3rdCB-NCAE25</a>
Congressional District 4	<a href="https://tinyurl.com/4thCB-NCAE25">tinyurl.com/4thCB-NCAE25</a>

- Please note that the submission of the required data shall be done exclusively through the provided submission links. Kindly ensure the following when encoding:
  - Public schools shall be encoded first, followed by private schools, with all schools arranged in alphabetical order; and

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 Trunkline #: (042) 784-0366, (042) 784-0164,  
 (042) 784-0391, (042) 784-0321

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- Learners' names shall be listed alphabetically under their respective schools, regardless of sex.
- 4. To avoid any deletion or loss of encoded data, each district, through the **District Testing Coordinators or any designated personnel**, is advised to encode the required information directly in the provided sheets using the submission links. It is strongly recommended that **only one (1) authorized personnel per district** handle the encoding to prevent accidental overwriting, deletion, or duplication of entries. Districts are further encouraged to strategize their encoding process to ensure accurate and correct submission of data, as any errors may affect the consolidated report to be submitted to DepEd-BEA.
- 5. Please be informed that the assessment shall be administered to **all Grade 10 learners** currently enrolled for School Year 2025–2026.
- 6. Complete details regarding the administration process for the CB-NCAE shall be issued through a separate Memorandum.
- 7. For information, guidance, and strict compliance of all concerned.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

smemgd11/19/2025

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